

Excellence built on
faith and tradition

"Do your very best
for the children"
(Mother Foundress:
Geneviève Dupuis)



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St. Paul's School for Girls

Headteacher: Dr D. E. Casserly B.A. (Hons), M.Ed., Ed.D.

3rd June 2020

Dear Parents

I hope you and your family are well.

Thank you for all your kindness, support and encouragement which mean so much to all the staff and please be assured that you and your family are in our constant prayers.

As you are aware Prime Minister Boris Johnson said at his press conference on 25th May: *"We intend from 15 June for secondary schools to provide some contact for year 10 and year 12 students to help them to prepare for their exams next year with up to a quarter of these students in at any point."*

As I have highlighted in my Epistles on 1st and 2nd June, the plans I previously sent have therefore changed along with the timetable. All the other systems and processes for a COVID secure school environment, outlined in my last letter, remain in place. I will revisit those in my letter next week.

Miss Allan is working on the timetable to ensure there is only a "quarter" of the year group in school at any one time. We will be able to give your daughter her individual timetable next week on Firefly. Please ignore the previous timetable.

The week beginning 15th June will commence with training days for all staff.

First day for Year 12: Level 3 Health and Social Care Diploma
Will be Wednesday 17th June

First day for Year 12: A Level subjects
Will be Thursday 18th June (depending on A level subjects)

First day for Year 10:
Will be Friday 19th June (depending on which half of the year group)

This is of course, dependent on the Government and Birmingham Local Authority guidance or any other unforeseen circumstances which may necessitate us changing or deferring the plan.

It is not compulsory for your daughter to attend. Pupil attendance figures will not be affected and you will not be fined if you decide against sending your child in to school. However, we would really love to see your daughter.



New Timetable:

In order to adhere to the instruction of having a "quarter" of a year group in school there is a new timetable in place:

Year 12: Level 3 Health and Social Care Diploma (Wednesday):

Every Wednesday

Year 12: A level courses (Monday and Thursday):

The year group has been divided into our four option blocks. On Monday and Thursday your daughter will only come in for the subjects in the relevant option block. This means in the course of a fortnight your daughter will have three days of contact for her A Level subjects.

Monday week 1: Option A

Thursday week 1: Option B

Monday week 2: Option D

Thursday week 2: Option C

Your daughter only comes into school on her A Level subject days.

Year 10: (Alternate weeks on Tuesday and Friday)

Year 10 has been divided in two.

One half of the year group (S) will attend school for two days (Tuesday and Friday) followed the next week by working from home on the work set by teachers.

The other half of the year group (P) will then attend (Tuesday and Friday) followed the next week by working from home on the work set by teachers.

In essence Year 10 have one week in school and one week at home.

For social distancing purposes, your daughter on average, will be in a classroom with no more than 9 pupils.

There will be some whole class teaching but this will always take place in the New Hall or Gym with desks and chairs more than 2 metres apart.

School Week:

Monday and Thursday: Yr 12 A Level subjects (apart from the first week)
According to option block

Tuesday and Friday: Yr 10 (apart from the first week)
Attending alternate weeks according to half of year group

Wednesday: Yr 12 Health and Social Care Diploma
Attending each week

Your daughter will be expected to continue her online work on the days she is not in school.

Every Wednesday there will be a deep clean of school and most staff will work from home to support KS3 in their online learning. Year 12 Health and Social Care students will be based in one room not used by any other pupils and their area will be deep cleaned at the end of the day.

School Day:

In order to avoid rush hour on public transport, the times of the school day have been altered with a later start and earlier finish.

10:00 am: Registration in new allocated Form Bases
10:10 am: Lesson 1
11:00 am: Break
11:15 am: Lesson 2
12:05 pm: Lesson 3
12:55 pm: Lunch
1:30 pm: Registration
1:35 pm: Lesson 4
2:25 pm: Prayer and staggered dismissal from lesson 4 classroom

The start time for registration is 10:00 am. This is shown as PSHRE in lesson 1.

We have the children of key workers arriving in school for 8:50 am. We would therefore be grateful if, as far as possible, your daughter arrives as near to 10:00 am as possible to avoid congestion.

If this is a problem, please email your daughter's Head of Year.

Miss Pandhal (HOY 10) cpandhal@stpaulgl.bham.sch.uk

Mrs Craddock (HOY 12) lcraddock@stpaulgl.bham.sch.uk

Break and Lunch:

There will be socially distanced queues for the purchase of food at breaktime. Food will be served in the Canteen and Pod.

Your daughter will be asked to order her lunch at registration each morning in order to prevent waiting time, queues and food wastage. Lunch will be a hot "grab and go". Food will not be eaten in the canteen but can then be eaten on the field if the weather is fine or in Form Bases.

We will NOT use the reval machines so putting money on your daughter's account must be done via School Comms/Parent Pay.

Your daughter may bring in a drink and a packed lunch but must leave this in her locker until break or lunchtime.

Procedures for the First Day:

On your daughter's first day in school, the first lesson will be:

- Prayer
- Briefing session regarding all the new safety measures in place
- Explaining the new timetable
- Distribution of your daughter's resealable labelled file pocket with pens, pencil, etc
- The opportunity for your daughter to ask questions

I will update you again on Friday 12th June regarding the procedures for the first school day with the specifics of which classes will be attending according to the timetable.

I will also send a reminder of the COVID secure procedures outlined in my previous letter. Our first priority is the safety of your daughter and staff and hence, all the measures we have put in place must be adhered to by your daughter. Failure to cooperate will mean your daughter will be sent home.

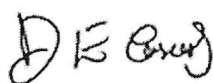
Miss Allan will communicate with you and your daughter regarding your daughter's timetable next week when the timetable has been completed. Her new timetable will be accessible on Firefly.

I pray that God will continue to bless you, your daughter and your family with good health.

Should you have any questions, please do not hesitate to contact us on enquiry@stpaulgl.bham.sch.uk for general enquiries or your daughter's HOY.

With continued prayer.

Yours sincerely



Dr D.E. Casserly
Headteacher